

VOLKER STEVIN POSITION PROFILE

Position:	Grade Checker	Status:	Seasonal - Hourly
Company:	Volker Stevin Contracting Ltd.	Location:	Calgary Area
Division:	Roads/Roads Utilities	Supervisor:	Foreman, Roads
Is this Safety Sensitive position?		Yes	

Volker Stevin Canada and its subsidiaries across **Western Canada** are dedicated to providing the highest level of quality services in the areas of: construction, project management, highway maintenance, civil works and bridge construction, maintenance and rehabilitation expertise, and asphalt/aggregate plants and pits.

In anticipation of our client’s needs, we strive to build and maintain long term relationships based on safety, quality, value, trust, and timely service. In addition to upholding professionalism, integrity, honesty, and fairness in our relationships with our clients, professional associates, subcontractors, and suppliers we ensure the longevity of the Company while sustaining growth and profitability.

Holding a moral obligation to a safe, environmentally responsible work environment we model safety excellence as our way of life – where individual professional growth is the foundation for company growth. Our culture of building and maintaining successful partnerships instills confidence in achieving both employee and client goals.

Position Rationale

Reporting to Foreman, a Grade Checker is responsible for ensuring proper elevation and cross section of roadways, pathways, and lanes. Directing ground personnel and equipment to achieve desired goals. Use of various tools and GPS (Global Positioning Systems) equipment. Checking and maintaining control of various common and gravel materials being delivered on site. Directing sub-contractors and maintaining a relationship with consultants when the Foreman is not present. Helping the Foreman with paper flow.

Position Accountabilities

General Responsibilities:

- Checking grade using eye levels, boning rods and GPS equipment.
- Directing grader operator and ground personnel.
- Helping with the directing of gravel deliveries and sub-contractors
- Ensure proper grade of various surfaces for paving.

- Working closely with compaction operators and on-site Geo-tech to ensure compaction of materials being used.
- Follow proper safety procedures and help maintain a safe work environment for fellow workers.
- Filling out of daily forms such as Field level hazard assessments, Safety meeting etc.
- Help with tracking of quantities and areas for payment.
- Measure job areas and calculate required materials.
- Promote a safe, respectful work environment through leadership and training of other employees.

Technical Knowledge:

- Knowledge of machines and tools, including their designs, uses, repair, and maintenance.
- Understanding of design techniques, tools, and principals involved in production of precision technical plans, blueprints, drawings, and models.
- 25mm gravel, 50mm lane gravel, common fill, and their uses.
- Knowledge of materials, methods, and the tools involved in the construction of highways and roads.

Working Environment / Conditions:

- Work is performed in various settings, which could include inclement temperature extremes, exposure to airborne particles.
- Must be physically capable of repetitively lifting and carry at least 40 lbs. regularly.
- Attend daily Field Level Hazard Assessments (FLHA).

Safety:

- Actively engage in Volker Stevin Canada’s culture of Safety Excellence.
- Engage senior management on an ongoing basis regarding safety activities and successes.
- Remain visibly committed to the safety excellence way of life by:
 - Participating in all relevant safety training.
 - Attending weekly safety meetings.
 - Actively participating in worksite inspections.



Position Requirements

Qualifications & Experience:

- High-School Diploma or G.E.D. preferred.
- Ability to communicate information, both verbal and nonverbal, clearly to machine operators, truckers, and other workers.
- Experience using hand and power tools, cutting, and fastening tools, chipping, and abrading tools.
- Minimum 5 to 7 years of experience within the road construction industry.
- Minimum of 3 years of experience grade crew.
- Class 5 driver’s license; clean Driver’s Abstract.