

VOLKER STEVIN POSITION PROFILE

Position:	Trade Supervisor Mechanic	Status:	Full Time - Hourly
Company:	Lakes District Maintenance Inc.	Location:	Dease Lake, BC
Division:	Service Area 28	Supervisor:	Regional Equipment Manager
Is this Safety Sensitive position?		No	

Volker Stevin Canada and its subsidiaries across **Western Canada** are dedicated to providing the highest level of quality services in the areas of: construction, project management, highway maintenance, civil works and bridge construction, maintenance and rehabilitation expertise, and asphalt/aggregate plants and pits.

In anticipation of our client’s needs, we strive to build and maintain long term relationships based on safety, quality, value, trust, and timely service. In addition to upholding professionalism, integrity, honesty, and fairness in our relationships with our clients, professional associates, subcontractors, and suppliers we ensure the longevity of the Company while sustaining growth and profitability.

Holding a moral obligation to a safe, environmentally responsible work environment we model safety excellence as our way of life – where individual professional growth is the foundation for company growth. Our culture of building and maintaining successful partnerships instills confidence in achieving both employee and client goals.

Position Rationale

Reporting to the Regional Equipment Manager Service Area 28. The Trade Supervisor Mechanic is responsible for overseeing and coordinating the mechanical maintenance and repair activities in a construction setting, as well as performing related functions consistent with the trade in which they are qualified. This role combines technical expertise with leadership and management skills to ensure the smooth operation of machinery and equipment.

Position Accountabilities

Specialized Abilities & Skills:

- Ability to effectively supervise assigned work projects and/or activities involving combined resources of manpower, materials, and supplies; ability to meet production standards, quotas and costs through organization, scheduling, and utilization of available resources.
- Ability to communicate with the direct employees in the designated work group, particularly in work and/or job assignments.
- Ability to deal effectively with other employees, supervisors, administrators, and/or management personnel and suppliers, regarding work projects and/or requirements.

- Ability to conduct related supervisory functions proficiently.

Typical Duties:

- Organize, schedule, assign and coordinate the work of an assigned crew of employees in conjunction with other resources.
- To reorganize, reschedule and reassign job functions and resources according to work progress and/or priorities.
- To ensure functions and resources according to work progress and/or priorities.
- To ensure established work standards of quality and quantity along with completion schedules of designated work and/or projects of assigned crew.
- To ensure corresponding resource materials, supplies and/or replacements are maintained for assigned crew.
- To ensure work-related work records and reports concerning work and/or project costs, progress, etc., are maintained for assigned crews.
- When assigned to work within crews where supervision is readily available, this position is required to carry out skilled journeyman functions within the scope of the trade and directly related fields in which they are qualified to carry out and/or participate in the initial planning, programming, and estimating of resources and related costs required to accomplish and complete scheduled work and/or projects within annual budget in accordance with related standards and management direction.
- To carry out such functions as reviewing management reports and either implementing or preparing for corrective action and ensuring that corresponding fiscal control is maintained.
- To carry out field and/or job side inspections and ensure work progress, materials and/or other requirements are maintained.
- Duties include related functions consistent with the trade in which they are qualified.

Safety:

- Actively engage in Lakes District Maintenance safety culture.
- Engage in the safety and well-being of co-workers and staff & support a respectful workplace environment.
- Remain visibly committed to the safety excellence way of life by:
 - Participating in all relevant safety training.
 - Following environmental and safety policies and procedures.



Position Requirements

Qualifications & Experience:

- Grade 12 or formal education consistent with requirements for entry into apprenticeship vocational training or equivalent.
- Completion of apprenticeship vocational training in the respective or related trade; valid Certificate of Qualification issued by the BC Ministry of Labour or the approved equivalent, for the trade in which the incumbent is employed.
- Completion of a registered apprenticeship in the respective trade, or training and work experience equivalent to the full apprenticeship contract term established for a related trade; a minimum of three (3) years journeyman work experience or equivalent.
- Valid BC driver's licence of the appropriate class required to conduct related trade functions (Class 3 with air brake endorsement preferred).
- Some training in basic supervisory and organizational procedures training program.

- Ability to read and interpret related technical information and maintain an up-to-date knowledge of the work involved.