



## VOLKER STEVIN POSITION PROFILE

<b>Position:</b>	<b>Excavator/Hoe Operator 1 – 5</b>	<b>Status:</b>	Seasonal - Hourly
<b>Company:</b>	Volker Stevin Contracting Ltd.	<b>Location:</b>	Calgary, AB
<b>Division:</b>	Underground Utilities	<b>Supervisor:</b>	Foreman/ Equipment Trainer
<b>Is this Safety Sensitive position?</b>		<b>Yes</b>	

**Volker Stevin Canada and its subsidiaries** across **Western Canada** are dedicated to providing the highest level of quality services in the areas of: construction, project management, highway maintenance, civil works and bridge construction, maintenance and rehabilitation expertise, and asphalt/aggregate plants and pits.

In anticipation of our client’s needs, we strive to build and maintain long term relationships based on safety, quality, value, trust, and timely service. In addition to upholding professionalism, integrity, honesty, and fairness in our relationships with our clients, professional associates, subcontractors, and suppliers we ensure the longevity of the Company while sustaining growth and profitability.

Holding a moral obligation to a safe, environmentally responsible work environment we model safety excellence as our way of life – where individual professional growth is the foundation for company growth. Our culture of building and maintaining successful partnerships instills confidence in achieving both employee and client goals.

### Position Rationale

Reporting to a Foreman and an Equipment Trainer, an Excavator/Hoe Operator is responsible for safe and efficient operation of a construction excavator/hoe and will perform duties as assigned to ensure that completed work is delivered according to contract specifications.

### Position Accountabilities

Equipment Operation:

- Operate an excavator/hoe and other heavy equipment in a safe and appropriate manner.
- Perform daily maintenance and safety checks of equipment.
- Conduct pre-operational checks on equipment, and clean, lubricate and refill equipment as necessary.
- Work with ground personnel in the excavation and installation process of laying pipe on line and grade.
- Ensure trench is excavated to the proper depth/grade.
- Responsible for placement of water, storm and sanitary sewer pipe in the excavation.
- Follow directions of ground crew regarding craning, gravel placement and grading.
- Cut grade with minimal time spent on excavating to ensure production is on schedule.
- Conduct trench work, which meets OH&S requirements.
- Operate an excavator/hoe on public roadways, maintaining proper awareness of one’s surroundings.
- Ensure a sound understanding of the issues involving ground disturbance.



<ul style="list-style-type: none"> <li>• Perform routine cleaning and maintenance to ensure smooth operation of an excavator/hoe.</li> <li>• Be aware of proper rigging of pipe, manhole barrels, etc. and ensure safe work procedures are followed during the lowering of materials into the excavation.</li> </ul>	
<b>Technical Knowledge:</b>	
<ul style="list-style-type: none"> <li>• Knowledge of excavator/hoe and other heavy equipment operation.</li> <li>• Valid Ground Disturbance certificate.</li> <li>• Understanding of computerized controls and electronics.</li> </ul>	
<b>Customer Service:</b>	
<ul style="list-style-type: none"> <li>• Project a professional image in dealing with the public, internal and external clients, suppliers, and subcontractors.</li> <li>• Model a clear understanding of who the internal and external customers of Volker Stevin Group of Companies are.</li> <li>• Demonstrate a “can do”, problem solving approach to all inquiries and concerns.</li> <li>• Know when to escalate an issue for immediate response.</li> </ul>	
<b>Work Environment / Conditions:</b>	
<ul style="list-style-type: none"> <li>• Work is performed in an outdoor setting, which could include inclement weather, heat and humidity.</li> <li>• Must be physically able to repetitively lift and carry at least 20 LBS on a regular basis.</li> <li>• Valid Class 5 Operator’s License; clean Driver’s Abstract.</li> <li>• Possible out of town and weekend work on an as required basis.</li> </ul>	
<b>Safety:</b>	
<ul style="list-style-type: none"> <li>• Actively engage in Volker Stevin Canada’s safety culture.</li> <li>• Engage senior management on an ongoing basis regarding safety activities and successes.</li> <li>• Remain visibly committed to the safety excellence way of life by:                             <ul style="list-style-type: none"> <li>○ Participating in all relevant safety training.</li> <li>○ Attending weekly safety meetings.</li> <li>○ Actively and positively participating in worksite inspections, as delegated.</li> </ul> </li> </ul>	
<b>Position Requirements</b>	
<b>Qualifications &amp; Experience:</b>	
<ul style="list-style-type: none"> <li>• High school diploma or equivalent; with experience in related construction activities.</li> <li>• 2 – 3 years’ experience operating an excavator/hoe is required.</li> <li>• Minimum 3 – 5 years’ experience within the road construction and water and sewer experience.</li> <li>• Valid Class 5 Operator’s License; with clean Driver Abstract.</li> <li>• Knowledge of road construction materials, road construction processes and industry requirements</li> </ul>	